

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER**

**FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
TABLE OF CONTENTS  
JUNE 30, 2018**

|  | <u>Page(s)</u> |
|--|----------------|
| <b>Independent Auditors' Report</b>  | 1 – 2          |
| <b>Financial Statements</b>  |                |
| Statement of Financial Position  | 3              |
| Statement of Activities  | 4              |
| Statement of Functional Expenses   | 5              |
| Statement of Cash Flows  | 6              |
| Notes to Financial Statements  | 7 – 13         |
| <b>Schedule of Expenditures of Federal Awards</b>  | 14 – 15        |
| <b>Notes to Schedule of Expenditures of Federal Awards</b>   | 16             |
| <b>Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b> | 17 – 18        |
| <b>Independent Auditors' Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance in Accordance with the Uniform Guidance</b>  | 19 – 20        |
| <b>Schedule of Findings and Questioned Costs</b>   | 21             |

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors,  
Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center:

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

- 1 -

121 Executive Circle  
Daytona Beach, FL 32114-1180  
Telephone: 386-257-4100

133 East Indiana Avenue  
DeLand, FL 32724-4329  
Telephone: 386-738-3300

5931 NW 1st Place  
Gainesville, FL 32607-2063  
Telephone: 352-378-1331

2477 Tim Gamble Place, Suite 200  
Tallahassee, FL 32308-4386  
Telephone: 850-386-6184

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

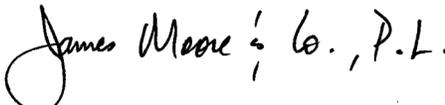
### ***Other Matters***

#### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 29, 2018 on our consideration of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's internal control over financial reporting and compliance.



Tallahassee, Florida  
November 29, 2018

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
STATEMENT OF FINANCIAL POSITION  
JUNE 30, 2018**

**ASSETS**

**Current assets**

|                                 |            |
|---------------------------------|------------|
| Cash and cash equivalents       | \$ 905,180 |
| Certificates of deposit         | 361,153    |
| Grants and contracts receivable | 354,777    |
| Unconditional promise to give   | 39,600     |
| Inventory                       | 147,000    |
| Prepaid expenses                | 50,653     |
| Total current assets            | 1,858,363  |

**Property and equipment, net**

2,553,355

**Other assets**

|                    |        |
|--------------------|--------|
| Deposits           | 14,806 |
| Other              | 35,969 |
| Total other assets | 50,775 |

**Total Assets**

\$ 4,462,493

**LIABILITIES AND NET ASSETS**

**Current liabilities**

|   |            |
|---|------------|
| Accounts payable and accrued expenses       | \$ 188,823 |
| Current portion of capital lease obligation | 4,585      |
| Total current liabilities                   | 193,408    |

**Long-term liabilities**

|  |         |
|--|---------|
| Deferred compensation payable                  | 35,969  |
| Note payable, less current portion             | 192,942 |
| Capital lease obligation, less current portion | 4,009   |
| Total long-term liabilities                    | 232,920 |

**Total Liabilities**

426,328

**Net assets**

|   |           |
|---|-----------|
| Unrestricted:                               |           |
| Operations                                  | 1,061,937 |
| Designated by board                         | 582,809   |
| Property and equipment, net of related debt | 2,351,819 |
| Total unrestricted                          | 3,996,565 |
| Temporarily restricted                      | 39,600    |
| Total net assets                            | 4,036,165 |

**Total Liabilities and Net Assets**

\$ 4,462,493

The accompanying notes to financial statements  
are an integral part of this statement.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2018**

|  | <u>Unrestricted</u> | <u>Temporarily<br/>Restricted</u> | <u>Total</u>        |
|--|---------------------|-----------------------------------|---------------------|
| <b>Support and revenue</b>               |                     |                                   |                     |
| Contributions                            | \$ 487,895          | \$ -                              | \$ 487,895          |
| Grants and contracts                     | 1,712,993           | 39,600                            | 1,752,593           |
| Thrift stores                            | 1,797,675           | -                                 | 1,797,675           |
| In-kind revenue                          | 2,013,427           | -                                 | 2,013,427           |
| Interest and other                       | 19,660              | -                                 | 19,660              |
| Net assets released from restrictions    | 37,800              | (37,800)                          | -                   |
| <b>Total support and revenue</b>         | <u>6,069,450</u>    | <u>1,800</u>                      | <u>6,071,250</u>    |
| <b>Expenses</b>                          |                     |                                   |                     |
| Program services                         |                     |                                   |                     |
| Domestic/Sexual violence                 | 2,723,115           | -                                 | 2,723,115           |
| Thrift stores                            | 2,978,767           | -                                 | 2,978,767           |
| <b>Total program services</b>            | <u>5,701,882</u>    | <u>-</u>                          | <u>5,701,882</u>    |
| Supporting services                      |                     |                                   |                     |
| Fundraising                              | 133,740             | -                                 | 133,740             |
| Administrative                           | 301,471             | -                                 | 301,471             |
| <b>Total supporting services</b>         | <u>435,211</u>      | <u>-</u>                          | <u>435,211</u>      |
| <b>Total expenses</b>                    | <u>6,137,093</u>    | <u>-</u>                          | <u>6,137,093</u>    |
| <b>Increase (decrease) in net assets</b> | <u>(67,643)</u>     | <u>1,800</u>                      | <u>(65,843)</u>     |
| <b>Net assets, beginning of year</b>     | 4,064,208           | 37,800                            | 4,102,008           |
| <b>Net assets, end of year</b>           | <u>\$ 3,996,565</u> | <u>\$ 39,600</u>                  | <u>\$ 4,036,165</u> |

The accompanying notes to financial statements  
are an integral part of this statement.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

|                              | <u>Program Services</u>                  |                      | <u>Supporting Services</u> |                       | <u>Total</u>        |
|------------------------------|--|----------------------|----------------------------|-----------------------|---------------------|
|                              | <u>Domestic/<br/>Sexual<br/>Violence</u> | <u>Thrift Stores</u> | <u>Fundraising</u>         | <u>Administrative</u> |                     |
| Personnel                    | \$ 1,830,681                             | \$ 675,521           | \$ 82,393                  | \$ 255,390            | \$ 2,843,985        |
| Travel                       | 8,069                                    | 312                  | 1,159                      | 200                   | 9,740               |
| Professional fees            | 26,312                                   | 12,517               | 892                        | 2,204                 | 41,925              |
| Insurance                    | 38,950                                   | 12,916               | 1,353                      | 1,879                 | 55,098              |
| Repairs and maintenance      | 61,607                                   | 17,592               | 419                        | 1,239                 | 80,857              |
| Communications and utilities | 85,603                                   | 66,834               | 1,432                      | 10,961                | 164,830             |
| Printing and supplies        | 58,929                                   | 13,957               | 688                        | 4,265                 | 77,839              |
| Fundraising events           | -  | -                    | 32,251                     | -                     | 32,251              |
| Client services              | 263,542                                  | -                    | -                          | -                     | 263,542             |
| Contracted services          | 18,111                                   | 33,092               | 543                        | 1,570                 | 53,316              |
| Rent                         | 158,150                                  | 281,496              | 6,514                      | 17,346                | 463,506             |
| Training                     | 13,753                                   | 1,029                | 1,188                      | 2,476                 | 18,446              |
| Interest                     | 844                                      | 53                   | 28                         | 81                    | 1,006               |
| Depreciation                 | 125,625                                  | 8,576                | 1,376                      | 3,673                 | 139,250             |
| Other                        | 32,939                                   | 36,154               | 3,504                      | 187                   | 72,784              |
| Cost of goods sold           | -  | 1,818,718            | -                          | -                     | 1,818,718           |
| Total                        | <u>\$ 2,723,115</u>                      | <u>\$ 2,978,767</u>  | <u>\$ 133,740</u>          | <u>\$ 301,471</u>     | <u>\$ 6,137,093</u> |

The accompanying notes to financial statements  
are an integral part of this statement.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2018**

|   |              |
|---|--------------|
| <b>Cash flows from operating activities</b>   |              |
| Cash received from grantors, contractors and others   | \$ 4,173,941 |
| Cash paid to employees and vendors  | (4,034,514)  |
| Interest received   | 2,435        |
| Interest paid   | (1,006)      |
| Net cash provided by operating activities   | 140,856      |
| <b>Cash flows from investing activities</b>   |              |
| Purchases of property and equipment   | (24,565)     |
| Purchases of certificates of deposit  | (1,625)      |
| Net cash used in investing activities   | (26,190)     |
| <b>Cash flows from financing activities</b>   |              |
| Payments of principal on obligation under capital lease                                       | (4,351)      |
| Net cash used in financing activities   | (4,351)      |
| <b>Net increase in cash and cash equivalents</b>  | 110,315      |
| <b>Cash and cash equivalents, beginning of year</b>   | 794,865      |
| <b>Cash and cash equivalents, end of year</b>   | \$ 905,180   |
| <b>Reconciliation of decrease in net assets to net cash provided by operating activities</b>  |              |
| Decrease in net assets  | \$ (65,843)  |
| Adjustments to reconcile decrease in net assets to net cash provided by operating activities: |              |
| Depreciation  | 139,250      |
| Loss on disposal of property and equipment  | 2,969        |
| Decrease in grants and contracts receivable   | 21,975       |
| Increase in unconditional promises to give  | (1,800)      |
| Decrease in accounts payable and accrued expenses   | (7,478)      |
| Decrease in prepaid expenses  | 51,783       |
| Total adjustments   | 206,699      |
| <b>Net cash provided by operating activities</b>  | \$ 140,856   |
| <b>Supplemental schedule of non-cash investing activities:</b>                                |              |
| Donation of inventory   | \$ 1,818,718 |

The accompanying notes to financial statements  
are an integral part of this statement.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(1) **Summary of Significant Accounting Policies:**

The following is a summary of the more significant accounting policies and practices of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center (the "Organization"):

(a) **Organization and Purpose**—The Organization is a not-for-profit corporation located in St. Johns County, Florida. The primary purpose of the Organization is to empower women, men and children through the elimination of personal and institutional violence and oppression by advocating for social change through non-violence and non-discriminatory alternatives.

(b) **Property and Equipment**—Property and equipment acquired by the Organization is considered to be owned by the Organization. However, funding sources may maintain an equitable interest in the property purchased with grant monies as well as the right to determine the use of any proceeds from the sale of these assets. The State of Florida has a reversionary interest in those assets purchased with its funds which have a cost of \$1,000 or more and an estimated useful life of at least one year. The Federal Government has a reversionary interest in those assets purchased with its funds which have a cost of \$5,000 or more and an estimated useful life of at least one year. A Limited Liability Company has a reversionary interest for the next 19 years in land donated to the Organization if the building that is on the land is not used for a shelter or for transitional housing.

It is the Organization's policy to capitalize property and equipment with a value greater than \$1,000 and an estimated useful life of at least one year at cost when purchased or at estimated fair value when contributed. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, ranging from three to thirty-nine years. Repairs and maintenance, which are not considered improvements and do not extend the useful life of property and equipment, are expensed as incurred.

(c) **Income Taxes**—The Organization is generally exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes has been made in the accompanying financial statements.

The Organization files income tax returns in the U.S. Federal jurisdiction. The Organization's income tax returns for the past three years are subject to examination by taxing authorities and may change upon examination.

The Organization has reviewed and evaluated the relevant technical merits of each of their tax positions in accordance with accounting principles generally accepted in the United States of America for accounting for uncertainty in income taxes, and determined that there are no uncertain tax positions that would have a material impact on the financial statements.

(d) **Cash and Cash Equivalents**—For the purpose of reporting cash flows, cash and cash equivalents include cash on hand, demand deposits held with banks, and short-term investments with original maturities of 90 days or less.

(e) **Basis of Accounting**—The financial statements have been prepared on the accrual basis of accounting, and accordingly, reflect all significant receivables, payables and other liabilities.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(1) **Summary of Significant Accounting Policies:** (Continued)

(f) **Use of Estimates**—The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(g) **Basis of Presentation**—The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

(h) **Functional Allocation of Expenses**—The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

(i) **Inventory**—Inventory consists of donated clothes and miscellaneous household items. Inventory is stated at fair value when contributed.

(j) **Contributions**—All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases these net asset classes. However, if a restriction is fulfilled in the same time period in which the contribution is received, the entity reports the support as unrestricted.

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Contributed property and equipment is recorded at fair value at the date of donation. In the absence of donor-imposed stipulations regarding how long the contributed asset must be used, the entity has adopted a policy of not implying a time restriction on contributions of such assets.

Contributed services and other support are reported as support and expenses at their estimated fair value in the period in which they are donated.

(k) **Grants and Contracts Receivable**—Grants and contracts receivable are stated at the amount management expects to collect from balances outstanding at year-end. Based on management's assessment of the history with grantors and contractors having outstanding balances and current relationships with them, it has concluded that realization losses on balances outstanding at year-end will be immaterial.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(1) **Summary of Significant Accounting Policies:** (Continued)

(l) **Accrued Leave**—The Organization compensates its employees for unused vacation leave upon termination of employment. The amount of the change in accrued leave for all employees from one year to the next is reported as an expense during the current year.

(m) **Revenue Recognition**—The Organization receives all of its grant and contract revenue from Federal, State and local agencies. The Organization recognizes grant/contract revenue (up to the contract ceiling) from its grants/contracts over a period which represents the service period for certain grants/contracts, or to the extent of expenses. Revenue recognition depends on the grant/contract

(2) **Significant Funding Sources:**

The Organization receives a substantial amount of its funding from the U.S. Department of Justice passed through State of Florida, Office of the Attorney General and the Florida Coalition Against Domestic Violence, Inc. A significant reduction in the level of this funding, if this were to occur, could have an adverse effect on the Organization's programs and activities.

(3) **Concentrations of Credit Risk:**

The more significant concentrations of credit risk are as follows:

(a) **Demand and Time Deposits**—The Organization maintains demand and time deposits with several financial institutions. The Organization has no policy requiring collateral to support its deposits, although accounts at each financial institution are insured by the Federal Deposit Insurance Corporation up to FDIC limits.

(b) **Grants and Contracts Receivable**—The Organization's grants and contracts receivable are for amounts due under contracts with local governments, the State of Florida and Federal government agencies. The Organization has no policy requiring collateral or other security to support its receivables.

(c) **Unconditional Promise to Give**—Financial instruments that potentially subject the Organization to concentrations of credit risk include an unconditional promise to give. The unconditional promise to give is from the United Way of St. John's County, Inc.

(d) **Financial Instruments**— Financial instruments that potentially subject the Organization to concentrations of credit risk include investments. The investments are held in high quality institutions and companies with high credit ratings.

(4) **Matching Requirements:**

The Organization received a portion of its support through grants and contracts. Certain grants and contracts require the Organization to provide specified amounts of matching revenue. Each contract, where applicable, has met all matching requirements. Also, for each contract that ended on or before June 30, 2018, no obligation remains outstanding to the funding source.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(5) **Unconditional Promise to Give:**

At June 30, 2018, the Organization had an unconditional promise to give of \$39,600 from the United Way of St. Johns County, Inc. for operations. The unconditional promise to give is due in less than one year.

(6) **Property and Equipment:**

The following is a summary of property and equipment at June 30, 2018:

|                               |                           |
|-------------------------------|---------------------------|
| Land                          | \$ 225,500                |
| Buildings and improvements    | 3,196,418                 |
| Furniture and equipment       | 289,325                   |
| Vehicles                      | 97,097                    |
|                               | <hr/>                     |
|                               | 3,808,340                 |
| Less accumulated depreciation | 1,254,985                 |
| Total                         | <hr/> <u>\$ 2,553,355</u> |

(7) **Operating Leases:**

The Organization leases commercial space under operating leases expiring at various times through 2022. Rent expense for the space for the year ended June 30, 2018 amounted to \$355,816. Minimum future lease payments under the non-cancelable operating leases having remaining terms in excess of one year as of June 30, 2018, for each of the next five years, and in the aggregate, are as follows:

| <u>Year Ending</u><br><u>June 30,</u> | <u>Amount</u>           |
|---------------------------------------|-------------------------|
| 2019                                  | \$ 273,424              |
| 2020                                  | 273,424                 |
| 2021                                  | 262,573                 |
| 2022                                  | 95,480                  |
| 2023                                  | -                       |
| Total minimum future lease payments   | <hr/> <u>\$ 904,901</u> |

(8) **Temporarily Restricted Net Assets:**

Temporarily restricted net assets at June 30, 2018 consisted of the following:

|                               |                  |
|-------------------------------|------------------|
| Unconditional promise to give | <u>\$ 39,600</u> |
|-------------------------------|------------------|

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(9) **In-Kind Support:**

The Organization receives free meeting space in a local hospital that is used to serve clients. The value of this in-kind support is based upon cost of space. In-kind rent revenue totaled \$99,300 for the year ended June 30, 2018 and is recognized as in-kind revenue in the Statement of Activities. The Organization receives donations of various types of household items to sell in its thrift store. The value of this in-kind support is based upon the fair value of the donated items. In-kind revenue related to these donations totaled \$1,818,718 for the year ended June 30, 2018, and is recognized as thrift stores revenue and cost of goods sold in the Statement of Activities. The Organization also receives in-kind donation of legal services from an attorney. These in-kind services totaled \$95,409 for the year ended June 30, 2018 and are recognized as in-kind revenue in the Statement of Activities.

(10) **Note Payable:**

Note payable consisted of the following at June 30, 2018:

|   |            |
|---|------------|
| 0.00% note payable to corporation, payable August 16, 2025, collateralized by real property and improvements and by an assignment of leases, rents and contract rights. | \$ 192,942 |
| Total note payable  | 192,942    |
| Less: Current portion of long-term debt   | -          |
| Long-term debt, less current portion  | \$ 192,942 |

At June 30, 2018, notes payable maturities for the next five years and in aggregate were as follows:

| Year Ending<br>June 30, | Amount     |
|-------------------------|------------|
| 2019                    | \$ -       |
| 2020                    | -          |
| 2021                    | -          |
| 2022                    | -          |
| 2023                    | -          |
| Thereafter              | 192,942    |
| Total                   | \$ 192,942 |

(11) **Contingent Liabilities:**

- a) Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally Federal, state and local governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by grantors cannot be determined at this time although the Organization expects such amounts, if any, to be immaterial.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

(11) **Contingent Liabilities:** (Continued)

b) The Organization has been named in a lawsuit. The Organization believes the claim has no merit and the current position is to vigorously contest any such claims or litigation. The Organization believes that resolution of this suit will not have a material adverse effect on its financial position and no amount has been accrued in the financial statement as of June 30, 2018.

(12) **Deferred Compensation Plan:**

The Organization has a non-qualified deferred compensation plan for certain members of management. The Organization makes a non-elective deferral of 5,000 each year. The deferred compensation accounts are shown both as assets and liabilities on the Organization's financial statements and are available to creditors in the event of the Organization's liquidation. Employer contributions were \$2,692 for the year ended June 30, 2018.

(13) **Capital Lease:**

The Organization has entered into a lease agreement as a lessee for financing office equipment. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future minimum lease payments as of its inception date. Leased equipment under the capital lease obligation of \$21,624 is included in property and equipment at June 30, 2018. Accumulated depreciation related to the equipment is \$14,056 at June 30, 2018. Depreciation expense related to the equipment and included in the Statement of Activities for the year ended June 30, 2018 was \$4,325. The future minimum lease obligation and the net present value of the minimum lease payments as of June 30, 2018 were as follows:

| Year Ended June 30,                         | Amount   |
|---|----------|
| 2019  | \$ 4,927 |
| 2020  | 4,106    |
| 2021  | -        |
| 2022  | -        |
| 2023  | -        |
|   | 9,033    |
| Less amount representing interest           | 439      |
| Present value of net minimum lease payments | \$ 8,594 |

Interest rate on the capitalized assets are 5.25% and is imputed based on the lower of the Organization's incremental borrowing rate at the inception of the lease or the lessor's implicit rate of the return.

(14) **Retirement Plan:**

The Organization sponsors a defined contribution pension plan. All employees may contribute to the plan through salary deductions. The Employer has the elective to make discretionary match contributions for all employees age 21 or older with at least one year of service. The employer did not make any contributions to the plan for the year ended June 30, 2018.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**(15) Subsequent Events:**

The Organization has evaluated events and transactions for potential recognition or disclosure in the financial statements through November 29, 2018, the date which the financial statements were available to be issued. No subsequent events have been recognized or disclosed.

**(16) Recently Issued Accounting Pronouncements:**

The Organization has considered the new pronouncements that altered accounting principles generally accepted in the United States of America, and other than as disclosed in the notes to the financial statements below, does not believe that any other new or modified principles will have a material impact on the Organization's reported financial position or operations in the near term.

In May 2014, the FASB issued Accounting Standards Update 2014-09: Revenue from Contracts with Customers, to clarify the principles used to recognize revenue for all entities. The new standard (as amended) is effective for fiscal years beginning after December 15, 2018 and may be adopted early. The Organization is currently evaluating the effect that implementation of the new standard will have on its financial position, results of operations, and cash flows.

In February 2016, the FASB issued Accounting Standards Update 2016-02: Leases (Topic 842), to increase transparency and comparability among Organizations by recognizing lease assets and lease liabilities on the statement of financial position and disclosing key information about leasing arrangements. The new standard is effective for fiscal years beginning after December 15, 2019 and may be adopted early. The Organization is currently evaluating the effect that implementation of the new standard will have on its financial position, results of operations, and cash flows.

In August 2016, the FASB issued Accounting Standards Update 2016-14: Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities, to make improvements to the information provided in financial statements and accompanying notes of not-for-profit entities, including net asset classification requirements and the information presented about an entity's liquidity, financial performance, and cash flows. The new standard is effective for fiscal years beginning after December 15, 2017 and may be adopted early. The Organization is currently evaluating the effect that implementation of the new standard will have on its financial position, results of operations, and cash flows.

In June 2018, the FASB issued Accounting Standards Update 2018-08: Not-for-Profit Entities (Topic 958): Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made, to clarify and improve the scope and accounting guidance around contributions of cash and other assets received and made by not-for-profit organizations. The new standard is effective for fiscal years beginning after December 15, 2019 and may be adopted early. The Organization is currently evaluating the effect that implementation of the new standard will have on its financial position, results of operations, and cash flows.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018**

| Federal Grantor/Pass Through Grantor/<br>Program Title   | Federal<br>CFDA Number | Contract<br>Number                                   | Expenditures   |
|--|------------------------|--|----------------|
| <b>FEDERAL AWARDS</b>  |                        |  |                |
| <b>U.S. Department of Housing and Urban Development</b>  |                        |  |                |
| Passed through Flagler Hospital, Inc.<br>Emergency Solutions Grant Program                                   | 14.231                 | NP004  | \$ 20,988      |
| <b>U.S. Department of Justice</b>  |                        |  |                |
| Passed Through Florida Council Against Sexual Violence, Inc.<br>Sexual Assault Services Formula Program      | 16.017                 | 16SAS16  | 94,977         |
| Passed Through SMA Behavioral Health Services, Inc.<br>Violence Against Women Formula Grants                 | 16.588                 | SMA/LSF  | 7,216          |
| Passed Through Florida Coalition Against Domestic Violence, Inc.<br>Violence Against Women Formula Grants    | 16.588                 | 18-2223-CCIII  | 48,818         |
| Violence Against Women Formula Grants  | 16.588                 | Basic Needs  | 23,480         |
| Violence Against Women Formula Grants  | 16.588                 | 18-2223-Transportation and Participant Program Needs | 32             |
|  |                        |  | <u>79,546</u>  |
| Justice Systems Response to Families   | 16.021                 | 19-2223-JFF  | 52,684         |
| Crime Victim Assistance  | 16.575                 | 18-2223-EJ-VOCA                                      | 55,433         |
| Crime Victim Assistance  | 16.575                 | 17-2223-EJ-VOCA                                      | 25,084         |
| Crime Victim Assistance  | 16.575                 | 18-2223-VOCA-IFP-LEGAL                               | 75,377         |
| Crime Victim Assistance  | 16.575                 | 17-2223-VOCA-LEGAL                                   | 29,447         |
| Passed Through State of Florida, Office of the Attorney General<br>Crime Victim Assistance                   | 16.575                 | VOCA-2016-SSofSJ-00655                               | 126,292        |
| Crime Victim Assistance  | 16.575                 | VOCA-2017-SSofSJ-00538                               | 388,259        |
|  |                        |  | <u>699,892</u> |
| <b>U.S. Department of Health and Human Services</b>  |                        |  |                |
| Passed Through State of Florida, Department of Health<br>Preventative Health and Health Services Block Grant | 93.991                 | COHJ4  | 104,334        |

The accompanying notes to Schedule of Expenditures of  
Federal Awards is an integral part of this schedule.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018**

| <b>Federal Grantor/Pass Through Grantor/<br/>Program Title</b>                                | <b>Federal<br/>CFDA Number</b> | <b>Contract<br/>Number</b>                           | <b>Expenditures</b>        |
|---|--------------------------------|--|----------------------------|
| <b>FEDERAL AWARDS</b> (Continued)   |                                |  |                            |
| <b>U.S. Department of Health and Human Services</b> (Continued)                               |                                |  |                            |
| Passed Through Florida Coalition Against Domestic Violence, Inc.                              |                                |  |                            |
| Temporary Assistance for Needy Families   | 93.558                         | 18-2223-DVS  | 115,785                    |
| Temporary Assistance for Needy Families   | 93.558                         | Basic Needs  | 5,387                      |
| Total Temporary Assistance for Needy Families Cluster   |                                |  | <u>121,172</u>             |
| <br>  |                                |  |                            |
| Family Violence Prevention and Services/ Domestic Violence<br>Shelter and Supportive Services | 93.671                         | 18-2223-DVS  | 34,850                     |
| Family Violence Prevention and Services/ Domestic Violence<br>Shelter and Supportive Services | 93.671                         | Basic Needs  | 12,397                     |
| Family Violence Prevention and Services/ Domestic Violence<br>Shelter and Supportive Services | 93.671                         | 18-2223-Transportation and Participant Program Needs | 1,359                      |
|   |                                |  | <u>48,606</u>              |
| <br>  |                                |  |                            |
| <b>Total Federal Awards</b>   |                                |  | <u><u>\$ 1,222,199</u></u> |

The accompanying notes to Schedule of Expenditures of  
Federal Awards is an integral part of this schedule.

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.**  
**D/B/A BETTY GRIFFIN CENTER**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**JUNE 30, 2018**

(1) **Basis of Presentation:**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the Federal awards activity of Safety Shelter of St. Johns County, Inc. d/b/a Betty Griffin Center under programs of the federal government for the year ended June 30, 2018 in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Safety Shelter of St. Johns County, Inc. d/b/a Betty Griffin Center it is not intended to and does not present the financial position, changes in net assets, or cash flows of Safety Shelter of St. Johns County, Inc. d/b/a Betty Griffin Center.

(2) **Summary of Significant Accounting Policies:**

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

(3) **De Minimis Indirect Cost Rate Election:**

Safety Shelter of St. Johns County, Inc. d/b/a Betty Griffin Center has elected not to use the 10 percent de minimis indirect cost rate as allowed under Uniform Guidance.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors,  
Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 29, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's internal control. Accordingly, we do not express an opinion on the effectiveness of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

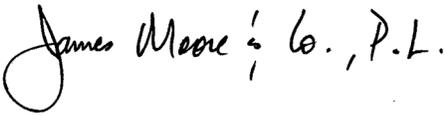
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "James Moore & Co., P.L." The signature is written in a cursive style with a large, looped initial "J".

Tallahassee, Florida  
November 29, 2018

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE**

To the Board of Directors,  
Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center:

**Report on Compliance for Each Major Federal Program**

We have audited Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement, that could have a direct and material effect on each of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's major federal programs for the year ended June 30, 2018. Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's major federal programs are identified in the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center's compliance.

## Opinion on Each Major Federal Program

In our opinion, Safety Shelter of St. Johns County, Inc., d/b/a Betty Griffin Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2018.

## Report on Internal Control Over Compliance

Management of Safety Shelter of St. Johns County, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Safety Shelter of St. Johns County, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Safety Shelter of St. Johns County, Inc.'s d/b/a Betty Griffin Center internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

James Moore & Co., P.L.

Tallahassee, Florida  
November 29, 2018

**SAFETY SHELTER OF ST. JOHNS COUNTY, INC.  
D/B/A BETTY GRIFFIN CENTER  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2018**

**I. Summary of Auditors' Results:**

*Financial Statements*

Type of audit report issued on the financial statements: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiencies identified?  yes  none reported

Noncompliance material to financial statements noted?  yes  no

*Federal Awards*

Internal control over major Federal programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified?  yes  none reported

Types of auditor's report issued on compliance for major Federal programs: *Unmodified*

Any audit findings that are required to be reported in accordance with section 2 CFR200.516(a)?  yes  no

Identification of major programs:

| Federal Program   | Federal CFDA Number   |
|---|---|
| Crime Victim Assistance   | 16.575  |
| Dollar threshold used to distinguish between type A and type B program: | \$ 750,000  |
| Auditee qualified as low risk auditee?                                  | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no |

**II. Financial Statement Findings: None**

**III. Federal Award Findings and Questioned Costs: None**

**IV. Summary of Prior Year Audit Findings - Federal Awards: There were no findings for the year ended June 30, 2017.**